



The Acorn School

Job description & Person Specification – July 2020

Closing Date – 28th August 2020

Music and Singing Teacher

The Acorn School is an independent, co-educational school which provides an invigorating, quality education for pupils from 6 to 18 years of age. The diverse curriculum integrates creative and physical activities with academic studies to form a unique, threefold structure designed to support and engage students throughout the various stages of their development.

Last academic year the school was rated ‘Good’ across all categories in its most recent Ofsted inspection (published March 4th 2019). Ofsted recognised being a teacher at The Acorn School as a rewarding experience:

“Teachers share a love and enjoyment of learning. Lessons often include art, songs, literature and reading as various ways to engage pupils and develop a broad range of knowledge as well as to spark an interest. Pupils respond accordingly and delight in the different activities.” Ofsted, 2019

The Acorn School is seeking a part time music and singing teacher to join our team and plan and deliver a range of music and choir sessions to students throughout the school, age 6-18.

Music plays a key role in the school’s ethos and seasonal singing is a regular part of our festivals, assemblies and concerts throughout the year. In addition to regular weekly choir and music lessons, we are seeking a teacher who is willing and motivated to become part of our community, and lead community singing in such assemblies and festivals.

Our ideal candidate is a teacher who has the experience and motivation to inspire a love of music in children and young adults, by providing them with a variety of different experiences in the lessons.

Main responsibilities of the post:

To plan and deliver music and singing lessons to the students of Classes 1 – 12 through individual class lessons, Middle and Upper School choirs and to centre the music in school performances, assemblies and celebrations.

Requirement for attendance at meeting and school events

- Attendance at pre-term teachers’ meeting and training
- Attendance at teachers’ training
- Attendance at Teachers’ meetings, weekly.
- Attendance at other meetings by arrangement



Working hours and remuneration:

Location:	The Acorn School, Nailsworth
Hours:	4 hours per week to start, with the possibility for this to increase in future.
Start date:	September 10 th 2020
Contract:	Part time, permanent
Rate of pay:	£20 per hour
Probationary period:	1 term

Essential application information

The Acorn School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All teaching posts are exempt from the Rehabilitation of Offenders Act 1974 and all successful applicants will undergo safeguarding screening including an enhanced DBS and Barred List check from the Disclosure and Barring Service and a Prohibition from Teaching Check and where required a Prohibition from Management Check (Section. 128 Check).

Candidates must have the right to work in the United Kingdom. Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the United Kingdom.

Additional information

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current, but following consultation with you, may be changed by the Headmaster to reflect or anticipate changes in the job, which are commensurate with the salary and job title.

Person specification

Specification	Essential	Desirable
Qualifications		
Music teaching qualification or relevant work experience	✓	
Other teaching qualification and experience		✓
Enhanced DBS disclosure	✓	



First Aid training		✓
Safeguarding training		✓
Skills		
Willingness to engage the school's ethos	✓	
Ability to create a welcoming environment for young children and their families	✓	
Demonstrate flexibility and willingness to encompass the school's methodology	✓	
Ability to teach varied abilities within the class group	✓	
Excellent team-worker	✓	
Excellent communication skills	✓	
Excellent record keeping skills	✓	
Basic ICT skills including word processing and email		✓
Ability to work with confidential information and maintain high levels of confidentiality	✓	
Awareness of health & safety requirements		✓
Work Experience		
Teaching music and singing to primary and secondary age children	✓	
Teaching in small groups		✓
Liaising with parents	✓	
Working in a team	✓	
Working with confidential information	✓	
Behaviours/Characteristic		
Punctual and reliable	✓	



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Approachable and warm personality	✓	
Desire to continue to learn and develop as a teacher	✓	
Ability to work collaboratively	✓	
Ability to accept responsibility	✓	
Interest in education and understanding of the aims and objectives of Acorn education	✓	
Willingness to develop the ability to talk knowledgeably to prospective parents about the education and the school	✓	