

Job description & Person Specification

November 2020

Lower and Middle School Mathematics Teacher

The Acorn School is an independent, co-educational school which provides an invigorating, quality education for pupils from 7 to 18 years of age. The diverse curriculum integrates creative and physical activities with academic studies to form a unique, threefold structure designed to support and engage students throughout the various stages of their development.

The school was rated 'Good' across all categories in its most recent Ofsted inspection (published March 4th 2019). Ofsted recognised being a teacher at The Acorn School as a rewarding experience:

"Teachers share a love and enjoyment of learning. Lessons often include art, songs, literature and reading as various ways to engage pupils and develop a broad range of knowledge as well as to spark an interest. Pupils respond accordingly and delight in the different activities." Ofsted, 2019

A fantastic opportunity has arisen to join our team of committed middle school teachers and take on the role of Lower and Middle School Mathematics Teacher from January 2021.

We are looking for an experienced class teacher who possesses the ability and motivation to work with our team to provide an outstanding mathematics education to our classes of young, enthusiastic learners.

Main responsibilities of the post:

1. To teach mathematics to students in the Lower and Middle School, aged 9-12
2. To prepare for and deliver and mark internal student assessments and track progress, including associated report writing.
3. To take overall responsibility for the development of the teaching of mathematics in the Lower School, under the guidance of the SLT:
 - supervising, managing and assessing the pupils
 - liaising with colleagues and parents
 - record keeping and report writing in accordance with statutory and school requirements
4. To undertake appropriate preparation, study and training as necessary both for the effective delivery of the lessons/curriculum and to advance the school's ethos and objectives
5. To attend teachers' meetings and meetings with students and/or parents that concern the subjects taught and other meetings by arrangement
6. To support the school's ethos, principles and objectives
7. To be aware of the school's policies and procedures and to support their implementation

Working hours and remuneration:

Location: The Acorn School, Nailsworth

Hours: 4-6 hours per week plus additional time which is required for preparation, assessment and other duties required to carry out your full involvement in the school.

Contract: Part-time, beginning January 2021

Payment terms: This position is part time and the teacher should invoice the school for hours worked and will be responsible for their own tax and national insurance contributions.

Rate: Dependent on experience

Leave: Due to the nature of the post, holidays cannot be taken during term time.

Essential application information

The Acorn School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All teaching posts are exempt from the Rehabilitation of Offenders Act 1974 and all successful applicants will undergo safeguarding screening including an enhanced DBS and Barred List check from the Disclosure and Barring Service and a Prohibition from Teaching Check and where required a Prohibition from Management Check (Section. 128 Check).

Candidates must have the right to work in the United Kingdom. Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the United Kingdom.

Additional information

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job, which are commensurate with the salary and job title.

Person Specification

Specification	Essential	Desirable
Qualifications		
Degree level qualification in a relevant subject	✓	
Primary teaching qualification	✓	
Enhanced DBS disclosure (the school will apply for a new one for all appointments)	✓	
First Aid training		✓
Safeguarding training		✓
Skills and Personal Qualities		
Good knowledge of the Waldorf and national curriculum		✓
Ability to inform and enthuse mixed ability students in the specified age range	✓	
Ability to teach varied abilities within one class	✓	
Excellent team-worker	✓	
Excellent communication skills	✓	
Excellent record keeping skills	✓	
Basic ICT skills including word processing and email		✓
Ability to work with confidential information and maintain high levels of	✓	

confidentiality		
Awareness of health & safety requirements		✓
High expectations of pupils	✓	
Ability to meet physical/social/emotional needs of students	✓	
A sense of purpose and drive to raise standards	✓	
Ability to organise and prioritise workload and work on own initiative	✓	
Work Experience		
Teaching 9-12 year olds	✓	
Teaching in an alternative / Waldorf School		✓
Liaising with parents	✓	
Working in a team	✓	
Working with confidential information	✓	
Behaviours/Characteristic		
Punctual and reliable	✓	
Desire to assist in the further development of the lower and middle school.	✓	
Desire to assist in the development of the school's maths curriculum, working with the upper school maths teacher to create a smooth transition between middle and upper school for the students.	✓	
Desire to continue to learn and develop as a teacher	✓	
Ability to work collaboratively	✓	
Ability to shoulder responsibility		✓
Interest in education and understanding of the aims and objectives of Acorn education	✓	
Willingness to develop the ability to talk knowledgeably to prospective parents about the education and the school	✓	

Essential application information

The Acorn School is committed to safeguarding children and young people and expects all staff and volunteers to share this commitment. Candidates must be suitable to work with children and will be expected to undertake an advanced Criminal Records Bureau disclosure.

Candidates must have the right to work in the United Kingdom. Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the United Kingdom.